

ELK TOWNSHIP SUPERVISORS MEETING  
ELK TOWNSHIP OFFICE SCANDIA, PA

January 4, 2021

The Elk Township Organizational meeting was called to order with the Pledge of Allegiance at 7:00pm. Present were Supervisors Jeffrey Carlstrom, Kelly Ferrie, Kelly VanCise and Secretary Sherry Moore.

Supervisor Jeffrey Carlstrom made a motion to appoint Supervisor Kelly VanCise as temporary Chairman Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to appoint Sherry Moore as temporary Secretary Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion to elect Supervisor Jeffrey Carlstrom as Chairman Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to elect Supervisor Kelly VanCise as Vice Chairman Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to elect Supervisor Kelly Ferrie as supervisor of personnel Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to elect Sherry Moore as Secretary/ Treasurer Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion to appoint Julie Parmenter of Pine Grove Township as Assistant Secretary if needed Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to set the treasurer's bond at \$600,000.00 with Travelers Casualty & Surety Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to go with Resolution 2-2009 for the gas mileage to be the reimbursement set by the IRS Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion for Matthew Jewell to be the township's Road Foreman Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion for George Main Jr. to be the township's skilled laborer Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to increase the Secretary Sherry Moore's wages twenty-five cents an hour Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion to increase the Road Foreman Matthew Jewell's wages twenty-five cents an hour Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to increase the skilled laborer George Main Jr.'s wages twenty-five cents an hour Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to keep the full time road crews' benefits as follows Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Benefits for full time employees after six months of employment:

Hospital Insurance Township pays 90%

Dental Insurance Township pays 90%

Vision Allowance: \$125.00 a yr. and can roll over 1 yr. to a maximum of \$250.00

Clothing Allowance will be \$250.00 towards work clothes per year for full time employees

Holidays: New Year's Day, Memorial Day, Labor Day, Independence Day, Thanksgiving Day and Christmas (all after six months' probation or if supervisors make a motion to pay before probation is up)

Supervisor Jeffrey Carlstrom made a motion to keep the full time employees benefits as follows Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Benefits for full time employees after 1st year of employment:

Vacation: 40 hours after one year of employment and after 2 years eight hours for each year up to 160 paid hours

Sick Hours: 40 hours

Personal Hours: 24 hours

Supervisor Kelly Ferrie made a motion that part time employees (after five years of employment) get paid Holidays: New Year's Day, Memorial Day, Labor Day, Independence Day, Thanksgiving Day and Christmas (only if it is a scheduled work day and for the hours scheduled) No Health, Dental, Vacation or Sick pay for part time employees Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion for the township to place 5% into the retirement fund per quarter for part time and full time employees after six months of employment (as in the township ordinance #59) Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion for Tim Bevevino to be the township's solicitor Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion for Todd Fantaskey to be the townships Sewage Enforcement Officer Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion to have Nick Melnick as the Alternate Sewage Enforcement Officer and Tyler Fantaskey as second Alternate Sewage Enforcement Officer Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion for Eco- Strategies to be the engineering firm for the township Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to appoint Ronald Johnson as chairman of the vacancy board Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion for Sharon Fasenmyer to be the townships Emergency Management Coordinator Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion for James Peterson to be the township's Constable Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion that Doris Trumbull be the Deputy Tax Collector Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to set the pay rate at \$12.00 per hour for extra road crew (on a needed basis) Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to use Northwest Savings Bank for the townships checking, savings, CD's, grants and money market accounts and PLGIT for the State Fund, Fire Fund, Savings and Act 13 Fund Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion for the signors on all of the Northwest Savings Bank and PLGIT accounts to be Supervisors Kelly Ferrie, Kelly VanCise, Jeffrey Carlstrom and Secretary Sherry Moore and with three signatures required per check Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to hold the township's monthly meetings on the second and fourth Wednesdays of the month at 7:00 pm and to be held at the Elk Township Office Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion for Construction Code Inspections to be the townships building inspectors Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to have Warren County do the townships planning and zoning Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to have a spring road inspection with a date to be announced at a later date Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Kelly Ferrie made a motion not to send anyone to the state convention this year Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion that English be the official language for all township business Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to authorize payment as needed of any bills that are due and need to be paid before the scheduled township meetings Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to pay taxes, Aflac, Verizon and Health Insurance online Supervisor Kelly Ferrie seconds the motion. Motion carried with three votes.

Supervisor Jeffrey Carlstrom made a motion to approve the fire departments list of events and members  
Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

The Scandia Fire Department will be at the regular meeting on January 27, 2020 to sign the agreement with  
the township.

The Township Auditors will hold their organizational meeting on January 5, 2020 at 7:00 pm at the  
township office.

PUBLIC COMMENT: None

Supervisor Kelly Ferrie made a motion to adjourn the meeting at 7:30pm Supervisor Kelly VanCise seconds  
the motion. Motion carried with three votes.

Signed and Sealed by Secretary Sherry M. Moore

A handwritten signature in blue ink that reads "Sherry M. Moore". The signature is written in a cursive style and is underlined.Two handwritten signatures in blue ink. The top signature reads "Kelly P. Ferrie" and the bottom signature reads "Jeffrey Carlstrom". Both are written in a cursive style.