

ELK TOWNSHIP SUPERVISOR MEETING

February 9, 2022

The Elk Township Supervisors regular scheduled meeting was called to order by Vice Chairman Kelly VanCise with the Pledge of Allegiance at 7:02 pm. Present were Supervisors Kelly VanCise, Matt Wallin, Road Foreman Ron Ruzich (left 8:15 pm), Secretary Sherry Moore, and Rose Clarke from Northern Pennsylvania Regional College (left at 7:11 pm).

PUBLIC COMMENT:

Rose Clarke was in attendance to discuss what the Northern Pennsylvania Regional College was all about and what it had to offer.

ROAD NEWS:

The road crew has been keeping up with the plowing. They went out and pushed back the snow on the roads to make room for any new snow we get. A couple mailboxes got hit when they were plowing. **Supervisor Matt Wallin made a motion to fix the two mailboxes when the weather allows Supervisor Kelly VanCise seconds the motion. Motion carried with two votes.** They haven't had a chance to look at the gravel screener yet but will check it out when they can.

A 55 gallon drum of hydraulic fluid is needed. **Supervisor Matt Wallin made a motion to purchase a drum of hydraulic fluid from Coyote Performance Supervisor Kelly VanCise seconds the motion. Motion carried with two votes.**

There was some discussion on purchasing a log splitter. **Supervisor Matt Wallin made a motion to get some quotes for a new log splitter and to purchase a new log splitter if it's under \$1,200.00 if it's over that then it will be discussed again at the next meeting Supervisor Kelly VanCise seconds the motion. Motion carried with two votes.**

The dirt and gravel project for a section of Reynolds Run Rd was discussed. The engineer sent a contract and an invoice for work done in 2021, which was approximately 50 % of the work that needs done. **Supervisor Kelly VanCise made a motion to sign the contract with EcoStrategies Supervisor Matt Wallin seconds the motion. Motion carried with two votes.**

The road foreman will get together with the former road foreman Matt Jewell on how to figure the road materials that are needed for the roads. The township will send out an RFQ after the next meeting.

EXECUTIVE SESSION: none

BUSINESS MEETING:

The minutes & treasurer's reports from the regular scheduled Elk Township Supervisors meetings on January 26, 2022 was read. **Supervisor Matt Wallin made a motion to accept the minutes & treasurer's report from the January 26, 2022 regular scheduled meeting Kelly VanCise seconds the motion. Motion carried with two votes.**

The guy that is going to check out the electric at the office still has to meet up with Supervisor Jeffrey Carlstrom to check it out.

Schwab was here to fix the fax. A fax can now be sent but a fax can only be received when someone is in the office to switch it over.

The secretary is still waiting on the refund from QuickBooks, she will call them again.

There was some discussion on the complaint about the property on Coal Bed Rd that is vacant. **Supervisor Kelly VanCise made a motion to send a letter to the property owner to ask that it be cleaned up before the blight process is started Supervisor Matt Wallin seconds the motion. Motion carried with two votes.**

There was some discussion on the personnel policy. **Supervisor Matt Wallin made a motion to have the secretary write a check for \$250.00 for the uniform allowance for full time employees after they have been employed for six months and the employees are responsible for purchasing the clothes that are needed for the job Supervisor Kelly VanCise seconds the motion. Motion carried with two votes. Supervisor Matt Wallin made a motion that the clothing allowance will be given annually, which will start at the end of the probation period then it will be yearly on the employees anniversary date Supervisor Kelly VanCise seconds the motion. Motion carried with two votes. Supervisor Matt Wallin made a motion that employees are not allowed to wear shorts to work Supervisor Kelly VanCise seconds the motion. Motion carried with two votes.**

Supervisor Kelly VanCise made a motion to pay the bills in the amount \$13,004.06 from the General Fund Supervisor Matt Wallin seconds the motion. Motion carried with two votes.

Supervisor Matt Wallin made a motion to adjourn the meeting 9:21 pm Supervisor Kelly VanCise seconds the motion. Motion carried with two votes.

The next regular scheduled meeting will be held on February 23, 2022 at 7:00pm.

Signed and Sealed by Secretary Sherry M. Moore

