

August 23, 2023

The Elk Township Supervisors regular scheduled meeting was called to order by Chairman Kelly VanCise with the Pledge of Allegiance at 6:00 pm. Present were Supervisors Kelly VanCise, Jeffrey Carlstrom, Matt Wallin, Road Laborer Michael Jackson (left at 7:10pm), Secretary Sherry Moore and Resident Zach Raines (left at 7:28pm).

PUBLIC COMMENT: Resident Zach Raines was in attendance to discuss the ambulance agreement that the township has with the City of Warren.

ROAD NEWS:

The sluice pipe replacements were started on Robin Hill Rd. The road crew will have to come up with dates for the next time they plan on working on the pipes because they didn't get finished. Blades are needed for the flail wing mower. **Supervisor Jeffrey Carlstrom made a motion to purchase a set of flail wing mower blades for approximately \$125.00 Supervisor Matt Wallin seconds the motion. Motion carried with three votes.** A gas strut spring cylinder is needed for the backhoe due to the gasket leaking. **Supervisor Jeffrey Carlstrom made a motion to purchase a new gas strut cylinder Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.**

Truck 4 needs inspected. It might need a new exhaust and the center bolt fixed. Truck 1 is getting inspected now and might need a rear end and the dash is lit up. **Supervisor Matt Wallin made a motion to get things fixed on the trucks so they pass inspection Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.** Truck 2 is still having some electrical issues and will need to be looked at in the near future.

There are some issues with the shared boom mower. The center hub bottom seal is leaking and grease needs to be added regularly. There was a battery charging issue but it is fixed for now and charging.

EXECUTIVE SESSION: none

BUSINESS MEETING:

The minutes & treasurer's report from the regular scheduled Elk Township Supervisors meeting on July 26, 2023 were read. **Supervisor Matt Wallin made a motion to accept the minutes & treasurer's report from the July 26, 2023 regular scheduled meeting Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.**

A Stormwater application for Abbott was read and approved. Zoning permits for Nason, Abbott, Gould were read and approved, Component 1 paperwork for Williams was read and approved. A subdivision for Sorenson was read and approved. **Supervisor Kelly VanCise made a motion to sign the paperwork for the stormwater, component 1 and subdivision paperwork Supervisor Matt Wallin seconds the motion. Motion carried with three votes.**

There was some discussion on sick, vacation, personnel time and punching in & out. **Supervisor Matt Wallin made a motion to have full time employees sign letter stating that if any sick time not covered by the personnel policy will have to have a doctor's excuse, if no earned vacation or personnel time the time off will be unpaid and unexcused, and if an employee writes in their time, it will be considered as late and all call offs need to follow the personnel policy Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.**

Supervisor Matt Wallin made a motion to pay the bills in the amount \$14,577.12 from the General Fund, \$ 599.89 from the Fire Fund and \$6,334.30 from the Liquid Fuels Fund Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to adjourn the meeting at 8:35 pm Supervisor Jeffrey Carlstrom seconds the motion. Motion carried with three votes.

The next regular scheduled meeting will be held on September 13, 2023 at 6:00 pm.

Signed and Sealed by Secretary Sherry M. Moore

