

November 12, 2025

The Elk Township Supervisors regular scheduled meeting was called to order by Chairman Kelly VanCise with the Pledge of Allegiance at 6:30 pm. Present were Supervisors Kelly VanCise, Matt Wallin, Jeffrey Carlstrom, Secretary Sherry Moore, Road Laborer Jonathan Ferrie (left at 7:56pm).

PUBLIC COMMENT: none

ROAD NEWS:

The road crew has been filling potholes and getting the equipment ready for plowing. The estate of Zeke Stanton donated a computer to the township garage to replace the outdated one. The road crew is working on a list of a few tools that are needed at the garage and will bring it to the next meeting.

Truck one is being worked on but they are waiting on a rear spring that they had to order. It also had a broken wheel and tie rod end that needs fixed.

Truck 2 got inspected. The road crew will put the rubber plow blade on it until the roads freeze. The road crew has been working on the wing mount on truck 4.

The floor of the upstairs of the township garage is starting to get bad. Jon suggested fixing the floor with the plywood from the wall they are going to take down to open up the garage. The supervisors are in agreement.

The grader battery is weak and might need replaced if it doesn't keep a charge. The road crew will give an update at the next meeting.

EXECUTIVE SESSION: None

BUSINESS MEETING:

The minutes & treasurer's report from the regular scheduled Elk Township Supervisors meeting on October 22, 2025 were read. **Supervisor Jeffrey Carlstrom made a motion to accept the minutes & treasurer's report from the October 22, 2025 regular scheduled meeting Supervisor Matt Wallin seconded the motion. Motion carried with three votes.**

Dillon has been practicing for his manual CDL test but due to the back up with the shutdown the soonest he could schedule his test is December 3. **Supervisor Matt Wallin made a motion to extend Dillon's date to December 3 to receive his manual CDL endorsement Supervisor Kelly VanCise seconded the motion. Motion carried with three votes.**

The secretary will reach out to the engineer to see if she can get a quote on the cost of the engineering for an addition to the garage for an office.

A letter from zoning was read letting the township know that Red Oak Campground maybe putting in 40 more campsites. CCI has let the township know they will no longer be the township's inspection agency as of December 31, 2025 due to retirement. **Supervisor Matt Wallin made a motion for the secretary to contact Bureau Veritas to see if they would become our inspection agency at the first of the year Supervisor Kelly VanCise seconded the motion. Motion carried with three votes.**

The phone at the office isn't working correctly. **Supervisor Kelly VanCise made a motion to purchase a new phone for the office Supervisor Matt Wallin seconded the motion. Motion carried with three votes.**

The office stove still isn't working. Another part was ordered and should be here on Monday. **Supervisor Matt Wallin made a motion to purchase a new propane vented heater if this part doesn't fit Supervisor Kelly VanCise seconded the motion. Motion carried with three votes.**

Supervisor Jeffrey Carlstrom made a motion to pay the bills in the amount \$3,635.87 from the General Fund Supervisor Matt Wallin seconded the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to adjourn the meeting at 7:56 pm Jeffrey Carlstrom seconded the motion. Motion carried with three votes.

Correspondences were read with no action taken.

The next regular scheduled meeting will be held on November 26, 2025 at 6:30 pm.

Signed and Sealed by Secretary Sherry M. Moore

