

November 26, 2025

The Elk Township Supervisors regular scheduled meeting was called to order by Chairman Kelly VanCise with the Pledge of Allegiance at 6:30 pm. Present were Supervisors Kelly VanCise, Matt Wallin, Jeffrey Carlstrom, Secretary Sherry Moore, Road Laborer Jonathan Ferrie (left at 7:53pm).

PUBLIC COMMENT: none

ROAD NEWS:

Truck 1 is still being worked on at Dyke's garage with nothing new to report.

The road crew has been working on truck 4. They have welded the wing mounts so the plow is ready to go. There is a problem with the spinner so they can't use the sander. The road crew will continue to try to locate the problem.

Truck 2 is all set to plow snow.

The purchasing a grader battery was tabled due to not having time to check the battery.

The township garage is in need of a drill, impact combo and a gas head torch and bottle. **Supervisor Matt Wallin made a motion to purchase an impact, drill combo set and a gas torch with bottle Supervisor Jeffrey Carlstrom seconded the motion. Motion carried with three votes.**

EXECUTIVE SESSION: Chairman Kelly VanCise called an executive session at 6:47 pm to discuss personnel and the meeting was called back to order at 6:55pm.

BUSINESS MEETING:

The minutes & treasurer's report from the regular scheduled Elk Township Supervisors meeting on November 12, 2025 were read. **Supervisor Matt Wallin made a motion to accept the minutes & treasurer's report from the November 12, 2025 regular scheduled meeting Supervisor Jeffrey Carlstrom seconded the motion. Motion carried with three votes.**

After some personnel discussion. **Supervisor Kelly VanCise made a motion to terminate the employment with road laborer Dillion Lampman effective November 28, 2025 Supervisor Matt Wallin seconded the motion. Motion carried with three votes.**

There was some discussion on the engineering plans for an office addition to the garage. **Supervisors Matt Wallin made a motion to have Eco-Strategies draw up the plans for the addition to the garage Supervisor Kelly VanCise seconds the motion. Motion carried with three votes.**

The township solicitor said the contract with Bureau Veritas to be the new building inspection company for the township was good to sign. **Supervisor Kelly VanCise made a motion to sign the contract with Bureau Veritas to start at the beginning of January 2026 Supervisor Matt Wallin seconded the motion. Motion carried with three votes.**

Supervisor Jeffrey Carlstrom made a motion to hold the organizational meeting at 6:00pm on January 5, 2026 Supervisor Matt Wallin seconded the motion. Motion carried with three votes.

The Right to Know resolution had to be amended with the Office of Right to Know's address being corrected. **Supervisor Jeffrey Carlstrom made a motion to adopt the amended right to know resolution Supervisor Matt Wallin seconded the motion. Motion carried with three votes.**

The millage rate form & millage rate calculation forms were read and approved. **Supervisor Jeffrey Carlstrom made a motion to send the tax levy resolution to the solicitor to see if it covers what is needed due to the new assessments Supervisor Matt Wallin seconded the motion. Motion carried with three votes. Supervisor Jeffrey Carlstrom made a motion to sign the millage rate form Supervisor Matt Wallin seconded the motion. Motion carried with three votes.**

Supervisor Jeffrey Carlstrom made a motion to pay the bills in the amount \$3,831.43 from the General Fund and \$300.00 from the EMS Fund Supervisor Matt Wallin seconded the motion. Motion carried with three votes.

Supervisor Matt Wallin made a motion to adjourn the meeting at 7:53 pm Kelly VanCise seconded the motion. Motion carried with three votes.

Correspondences were read with no action taken.

The next regular scheduled meeting will be held on December 10, 2025 at 6:30 pm.

Signed and Sealed by Secretary Sherry M. Moore

