

January 14, 2026

The Elk Township Supervisors regular scheduled meeting was called to order by Chairman Kelly VanCise with the Pledge of Allegiance at 6:30 pm. Present were Supervisors Kelly VanCise, Matthew Wallin, Jonathan Ferrie, Secretary Sherry Moore, Scandia VFD Mark Schwanke and Zachary Raines (left at 8:10).

PUBLIC COMMENT: Mark Schwanke and Zachary Raines were in attendance to sign the yearly agreements with the township and to let the supervisors know what events the fire department was going to have this year. They also informed the supervisors that the City of Warren will be covering the ambulance calls for the township Monday – Friday from 6:00am – 4:00pm due to lack of volunteers during those hours.

ROAD NEWS:

Dyke's Garage has put the rearend in truck 1. They found that the transfer case seal was leaking and will fix that when the seal comes in. There is also a bent tie rod they need to fix.

The center pin in truck 4 snapped again. The road crew hasn't been able to find the cause. There was some discussion on looking at a newer used truck to replace truck 4. **Supervisor Matthew Wallin made a motion to have Mike and Jon go look at a truck if they find one online that looks decent Supervisor Kelly VanCise seconded the motion. Motion carried with three votes.**

The auger motor was ordered and put on. When the road crew was able to work on the old one, they found that it had a broken bolt. They will keep this one for a spare.

The spinner on truck 2 is broken. **Supervisor Matthew Wallin made a motion to purchase a new spinner Supervisor Kelly VanCise seconded the motion. Motion carried with three votes.**

Paint is needed for the plows. **Supervisor Matthew Wallin made a motion to purchase two gallons of oil base paint Supervisor Jonathan Ferrie seconded the motion. Motion carried with three votes.**

A spinner guards are needed for the trucks. They have been using some of the old traffic signs but they aren't holding up. The road crew would like to get some reinforced plastic or something on that order. Supervisor Matthew Wallin will check to see if he has some material that will work.

There is a dead tree out at the end of Coal Bed Rd that has fallen and is being held up by some other trees across the road. The supervisors would like the secretary to contact the solicitor to see what can legally be done about this.

EXECUTIVE SESSION:

BUSINESS MEETING:

The minutes & treasurer's report from the regular scheduled Elk Township Supervisors meeting on December 10, 2025 and the organizational meeting on January 5, 2026 were read. **Supervisor Kelly VanCise made a motion to accept the minutes & treasurer's report from the December 10, 2025 regular scheduled meeting as written Supervisor Matthew Wallin seconded the motion. Motion carried with three votes. Supervisor Kelly VanCise made a motion to accept the minutes from the organizational meeting January 5, 2026 as written Supervisor Matthew Wallin seconded the motion. Motion carried with three votes.**

There was some discussion on where to advertise the road crew position. It was tabled at this time.

There was some discussion on what a non-CDL temporary employee's wage should be set at. **Supervisor Matthew Wallin made a motion to set a temporary non-CDL employee's wage at \$17.00 an hour Supervisor Kelly VanCise seconded the motion. Motion carried with three votes.**

There were a couple assessment appeals reviewed, the solicitor said that the county will appear to defend the valuation that was completed by the county. There is nothing the township needs to do at this time.

The elected officer's roster was read and approved. **Supervisor Matthew Wallin made a motion to approve and sign the roster Supervisor Kelly VanCise seconded the motion. Motion carried with three votes.**

There was some discussion on the updated holiday, vacation and no light duty sections of the personnel policy. **Supervisor Jonathan Ferrie made a motion to place the no light duty section after the job description section in the policy and to have the deer rifle holiday say the first Monday after Thanksgiving Supervisor Matthew Wallin seconded the motion. Motion carried with three votes.**

Supervisor Jonathan Ferrie made a motion to raise the single item purchase price to \$100.00 from \$50.00 unless the township can't operate then the employee can call two supervisors to see if the item is deemed an emergency and under \$500.00 then it can be purchased Supervisor Matthew Wallin seconded the motion. Motion carried with three votes.

Supervisor Matthew made a motion to adopt Resolution 1-2026 to make payments in between meetings if needed Supervisor Jonathan Ferrie seconded the motion. Motion carried with three votes.

Supervisor Matthew Wallin made a motion to adopt Resolution 2-2026 for what depositories can to be used Supervisor Kelly VanCise seconded the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to adopt Resolution 3-2026 and the agreements with Scandia VFD Supervisor Matthew Wallin seconded the motion. Motion carried with three votes. Supervisor Matthew Wallin made a motion to accept the list of Scandia VFD events for 2026 Supervisor Kelly VanCise seconded the motion. Motion carried with three votes.

Supervisor Matthew Wallin made a motion to pay the bills in the amount \$37,639.21 from the General Fund \$300.00 from the EMS fund and \$8,933.99 from the Fire Fund Supervisor Jonathan Ferrie seconded the motion. Motion carried with three votes.

Supervisor Kelly VanCise made a motion to adjourn the meeting at 8:10 pm Jonathan Ferrie seconded the motion. Motion carried with three votes.

Correspondences were read with no action taken.

The next regular scheduled meeting will be held on January 28, 2026 at 6:30 pm.

Signed and Sealed by Secretary Sherry M. Moore

